

Apr 9, 2026

Executive Board Meeting - April 2026

Attendees: Kim Kaufman, Kara Brick, Amy Linquito, Penelope El-Dalati, Alana Ventrice, Jess Dudek, Jennifer Mulè, Sereena Gill

President (Kim Kaufman):

- **Gala Recap**
 - ~\$20k in sponsorships
 - Pizza party pending for 3rd grade
 - Baubles - \$460
 - Price for South Gate Manor will be going up next year
 - Consider putting more \$ towards the platinum level handbag next year
 - Grand basket tickets were on the lower side this year
 - Grade basket tickets were very close to each other
- **Black Bear Lake Camp**
 - They emailed to ask about doing an event at school, going to defer to principals
- **Jersey Freeze**
 - May be confused between the PTO and Dr. Garibay with a donation day and teach appreciation week - will need to go in person to clarify
- **Volunteer of the Year and last General Meeting**
 - Nomination form is ready to go, will go out soon
 - The breakfast is the same day as the last General Meeting (June 3rd)
 - Exec board meeting will be June 2nd
 - The board can nominate someone, but board members cannot win
 - A good way to get someone on the board
- **8th grade dance**
 - Theme is "Bon Voyage"
- **Pic for CN Living**
 - Done

Action Items:

- Fill out nomination form for volunteer of the year award*
- Negotiate pricing for gala next year with venue*

Vice President (Kara Brick):

- **Mini Grants**
 - A lot of equipment is arriving
 - CRES got their chop saws
 - Archery equipment coming in
 - Decompression equipment for CRES coming in
 - Collect pics to add to June newsletter

- CDMS got a new sound system for cafeteria
- **Teacher Appreciation Week**
 - Testing is the following week, so no issues with date
 - Going with Olympic theme
- **Write Stuff - School supplies**
 - Getting lists from last years portal so teachers can update
- **8th grade montage**
 - Remind 8th grade parents for pics
- **Walk & Talk**
 - Flyer made, May 1st as tentative date

Action Items:

- Finalize Walk & Talk for May 1*

Student Activities (Penelope El-Dalati):

- **6th Grade iPlay**
 - Was a great event
- **7th Grade United Skates of America**
 - Not many attendees, was a fun event
 - Reconsider for next year because skating doesn't appeal, although they had a great time
- **1st Grade Obstacle Course**
 - On April 16th, form is still open, their Amazon order has arrived for the event
- **Flower Sale**
 - Planning is going well
- **5th grade moving up**
 - On 6/23
 - Pizza, ice cream truck, etc.

Action Items:

- Consider new options for 7th grade event: new venue, combine 6th and 7th grade for next year, do 7th grade event during school or make it a field trip*

Fundraising (Alana Ventrice):

- **Freehold Mall Fundraiser (update from Spring break)**
 - Need to submit application by tomorrow
 - All 3 schools have to register separately
 - Must submit receipts through app when shopping at mall
 - Up to ~\$4k to give out to top schools

Action Items:

- Need to run idea by Garibay*
- Fill out application*

Assistant Treasurer (Linda Kraszewski):

- **Registration Fee on Google forms**
 - \$27.50 for regular registration fee and consider making it \$30 for late registration, no refunds
 - \$42,846 total raised from Read-A-Thon

June/Upcoming Year Action Items 2026:

- In next year's gala form, we should mention the donation portion goes towards the bag prize; maybe create a goal; consider putting more \$ towards bag next year*
- Switch over to a new platform (not Google) to streamline all PTO infrastructure*
- Consider Google Voice phone number for emails and Venmo/Paypal*
- Create admin email with at least 3 board members with access*
- Edit membership and student activity forms to include saver card and gala donation options*
- Reiterate to event chairs and volunteers about students with phones (for 4th grade and up)*
- Revisit trivia content for 3rd grade event next year*
- Consider charging non-PTO member parents a fee for all grade-level events next year*
- Write/advertise about no refunds on appropriate events/fundraisers*
- Consider switching banks*
- Mahjong nights for PTO members*
- Make late registration fee \$30 for next year, no refunds*
- Consider new options for 7th grade event: new venue, combine 6th and 7th grade for next year, do 7th grade event during school or make it a field trip*
- Negotiate pricing for gala next year with venue*