



September General Meeting Minutes  
Tuesday, September 21, 2021

Start Time: 9:18AM

End Time:10:07AM

Location: Colts Neck Library

PTO Executive Board

1. Danielle Quigley

2. Vanessa Rahman

3. Samantha Amato

4. Kim Kaufman

5. Melanie Yale

6. Kirsten Connors

7. Joanne Passalacqua

Administration

1. Erica Reynolds

2. Richard Beck

3. Colin Rigby

Attendees

1. Stacey Katz

11. Krista Fischer

2. Julie Warnke

12.. Chelsea Pizzillo

3. Delanie Brown

13. Amy Dimes

4. Gina Glazier

14. Marci Klein

5. Regina Aydin

15. Richard Beck

6. Jessica Dudek

16. Mariela Muscio

7. Jennifer Mule

17. Steve Gimheman

8. Paola DiNapoli

18. Erica Sullivan

9. Stephanie Collura

10. Laura Kramer

The meeting was called to order by our President, Danielle Quigley and the Pledge of Allegiance was recited.

All PTO Board Members introduced themselves-position, number of years on the board and number of children/grades of children.

Danielle Quigley- 3<sup>rd</sup> year on board, three children ( 6<sup>th</sup>, 4<sup>th</sup>, 2<sup>nd</sup>)

Kim Kaufman- 1<sup>st</sup> year on board, two children ( 1<sup>st</sup> and 3<sup>rd</sup>)

Kirsten Connors- 3<sup>rd</sup> year on board, two children ( 4<sup>th</sup> and 2<sup>nd</sup> )

Vanessa Rahman- 2<sup>nd</sup> year on board ( 4<sup>th</sup> and 2<sup>nd</sup> )

Melanie Yale- 3<sup>rd</sup> Year on board, 3 children ( 4<sup>th</sup>, 8<sup>th</sup> and H.S)

Joanne Passalacqua- 2<sup>nd</sup> year on board, 2 children ( 1<sup>st</sup> and PreK)

Samantha Amato- 2<sup>nd</sup> year on board, three children ( 3<sup>rd</sup>, K, not active in school yet)

## **School Administrator Updates:**

### **Colin Rigby**

Excellent opening to school. Appreciate the support at home. Starting new routines. Everyone is transitioning and enjoying.

103 6<sup>th</sup> graders- 101 buying hot lunch. Kids enjoying the independence hot lunch, lockers.

Staff and students brought energy and life in the school building.

Strong partnership school/parents/PTO will make the school year.

Back to School Night for JHS was rescheduled due to Freehold Regional HS. Now on September 30<sup>th</sup> so that it doesn't conflict.

Volunteer opportunities look a little different but there are opportunities. Brighter days ahead.

Offered to answer questions. None were asked.

### **Richard Becker**

Apologized other principals could not attend meeting as they were in a Transportation Meeting.

Special Services beefed up their Mental Health and Child Study Team at CRES. More support at CRPS with mental health screenings at Cedar. Lots of initial programs to kick off.

### **Erica Reynolds**

Curriculum director.

CN 1<sup>st</sup> Bridge program was a success. B/A school start in October. START STRONG- State Assessment to know where to academically target this year. Testing September 27, 28, 29 for Grades 4-8. Assessing for year prior. Find standards/curriculum on school website.

### **Danielle Quigley-President**

#### **“Write” Stuff**

In June parents were able to purchase boxes of school supplies to be delivered to the classroom. Despite the uncertainty of September it raised \$2,500.

#### **Staff Welcome Breakfast**

Was well received by the staff. Especially the WAWA Coffee.

#### **Spirit wear**

Vineyard Vines and Masks still available. Directed to the PTO website

2021 New Apparel- Store was open from Sept 1-14<sup>th</sup>. 275 items purchased which raised \$1200.

Will arrive in next few weeks. Attendees were interested in purchasing. Some extra have been ordered but will open spirit wear again in the winter.

#### **Amazon Smile**

Charity when shop Amazon. Choose to donate to Colts Neck PTO as your charity. \$1,000/year raised.

#### **BoxTop\$**

Have gone digital. Download APP to scan receipts. Conover Road Elementary School.

#### **Spring Gala/Gold Outing**

Spring Gala April 2021

Golf Outing Fall 2022

Ladies night out raffles, food dancing. Golf Outing for the whole community. Hosted at CN Golf Course.

Kirsten Connors-Vice President

**PTO Mini Grants**

Fund the resources for the classroom. Applications are digital. Encourage teachers to submit proposals.

Mini Grant Committee made of parents review applications. Allocate \$ over the year to fund activities.

Kim Kaufman-Digital Media Director

**Digital Media/Social Media**

Follow Colts Neck PTO on Facebook, Instagram, Twitter

566 FB Followers

216 Instagram

When you participate in our posts and tag you give permission to use picture.

**Trunk of Treat**

October 30<sup>th</sup> at 5 points recreational park from 1-3 PM. Cars will be decorated when you enter bring a bag of candy. Collaborating with CNSF and CNBA. To welcome all ages not just the younger. Flyer will be posted.

**Membership Drive**

211 Families

90 Staff

Membership Drive till October 1<sup>st</sup> but membership is always open. As a member you receive the PTO directory, bi-weekly newsletter, up to date on school happenings.

Joanne Passalacqua-Student Activities

**Student Activities**

If you would like to volunteer or chair/cochair reach out to Joanne. Fun activities outside of school.

**80's Bingo Night**

Dress up in 80's wear for the whole family to enjoy Bingo.

Vanessa Rahman -Assist. Treasurer

**Saver Card**

\$20/card gives you discounts to stores. \$10 goes back to the school. Great idea for teacher gift/thank you. They will be going home with the children.

Melanie Yale-Treasurer

**Treasure Reports**

**June 2021 Treasurer's Report**

**Month Ending Book Balances**

Checking      \$ 7,968  
Gaming        \$ 2,700  
Savings       \$ 58,021  
Petty Cash    \$ 0

**Total Bank Accts    \$ 68,690**

**Notable June Income**

\$24,998 **Golf Outing**  
\$3,234 **Vineyard Vines Sales**  
(\$1,369) **Memory Book - Cost of printing**

**Notable June Expenses**

\$1,514 **8th Grade Dance**  
\$1313 **Operating Expense (Insurance and Website)**  
\$1,120 **5th Grade Moving up**

**July 2021 Treasurer's Report**

**Month Ending Book Balances**

Checking      \$ 8,002  
Gaming        \$ 2,700  
Savings       \$ 58,031  
Petty Cash    \$ 0

**Total Bank Accts    \$ 68,733**

**Notable July Income**

**\$422    Golf Outing (Silent Auction proceeds)**

**Notable July Expenses**

\$242 **Mini-grants (Colt Costume)**  
\$182 **Operating**

**August 2021 Treasurer's Report**

**Month Ending Book Balances**

Checking      \$ 7,525  
Gaming        \$ 2,700  
Savings       \$ 58,041  
Petty Cash    \$ 0

**Total Bank Accts    \$ 68,266**

**Notable August Income**

\$150      **Amazon Smile income**  
(\$164)    **Cost of Promotional Pens**

**Notable August Expenses**

\$512    **Website**

Samantha Amato-Secretray

**Approval Treasurer Reports**

Approved June 2021 Treasurer's Report (Stephanie Collura, Amy Dimes)

Approved July 2021 Treasurer's Report (Jennifer Mule, Rachel Shank)

Approved August 2021 Treasurer's Report (Gina Glazier, Julie Warnke)

**Approval General Meeting Minutes Reports**

Approve June 2021 General Meeting Minutes (Mariela Muscio, Jessica Dudek)

**Next PTO Meeting**

Dec 7<sup>th</sup> at 9:30 AM

Administration building

( Tentative as guidelines can change)