



Executive Board Meeting  
Tuesday March 9, 2021 Via Zoom

Attendees: Amy Dimes, Kirsten Conner, Danielle Quigley, Lena Nicholson, Vanessa Rahman, Michelle Forero, Courtney McCormick, MaryJane Garibay, Jim Schatzle, Melanie Yale, Samantha Amato

## 1. Administration Reports

Dr. Garibay

- School has moved to 5 days, so far so good. Special needs PreK and K has been 5 days. Room configurations need to be worked out. The quarantine is a little more extensive because of the proximity as per the health dept instructions. 14 day post travel quarantine even though it conflicts with CDC or Monmouth County. Monitoring county reports, watching to lessen restrictions. Exposure quarantine still remains 14 days. Goal to be back in full time by 4<sup>th</sup> marking period. Optimistic reality. Scheduling for the 4<sup>th</sup> time when usually happens only once a year. Working towards opening full time by April 19<sup>th</sup>. May looking at brown bag lunches only due to eliminate need to funnel kids into cafeteria and allows for more time. Bringing back outdoor tents. Tents were not snow rated so cannot use between Nov-April. No cafeteria is more manageable for students to go outside immediately. Waiting to see if there will be a waiver for state testing. CN is advocating for no state testing. State is piloting a program allowing us to submit internal benchmarks and we are actively recording the students' progress. Measuring academic performance. Progress monitor. State will be granted a waiver from federal government. Not a state decision. School district is planning on a summer bridge program. Info to come out end of the week. Willing to take as many students based on staffing and interest. Allowed for all students k-8 focusing on ELA and math and social learning. 2 hrs. Run 6 weeks. Transportation not provided. Provide for students who may need it. State level decision has not come out if fully remote option next year. Trying to plan for budgets. But state has not told us yet. We are planning for a 'pre pandemic' opening in September. Trying to chip away at items that were in referendum. HVAC work was done and grounds for the middle school tennis and basketball courts are getting upgrades and repairs by next school year operational. Slowly chipping away at needed repairs.
- Summer program free. Applied for student learning law grant. Submitted in November. Administration is planning to fund the program even if grant is not approved. Waiting to



see if we get funded. If approved the money allocated for it will be used for supplemental. Program will only be live instruction. No remote at all.

- Mr. Rigby has plans for a whole group graduation ceremony but it is tentative. Regional High School letting us use their facilities. Football fields. No rain date. 100% outside nothing indoors.
- Next year school calendar anticipate board review next Tuesday. Late start next year due to Labor Day and Jewish holidays.

## 2.Executive Board Reports

a. Amy Dimes-President-

- Golf Outing

Save the date. Monday, June 7th. Location TBD. Need volunteers, players, donations. Jim chair for event. Start sharing to get on peoples agenda. 1st Annual, planning to continue in future.

b. Kirsten Connors-Fundraising Director

- Readathon

Second readathon event. Goal 2021 is to read 50,000 minutes and raise \$15,000. Today, current minutes 106,484 raised \$16,263. Keep sharing to encourage children. Fundraising model allows us to keep 75% of raised. We are blasting on social media to remind parents. Teachers and principals to remind students in school. Winners will be announced April 12<sup>th</sup>. Medal for top readers, certificates for top class. Bagel breakfast in each school for top reading and raised. Elementary School will get extra recess in lieu of bagels. We need replenish money after funding helping the students get back into school.

c. Vanessa Rahman- Sponsorship Director

d. Lena Nicholson-Communications Director

- Membership always available on website. Can join to help with student activities.

e. Joanne Passalacqua-Student Activities

(Joanne Not present)



- Amy asking for volunteers for 8<sup>th</sup> grade photo montage and Teacher Appreciation Committee for Cedar Drive.
- f. Melanie Yale-Asst Treasurer
- Flower Sale- May 7<sup>th</sup>. Jen Winkleman chairing. Pre orders. Handling thru electronic order form.
- g. Danielle Quigley-Treasurer
- Vineyard and face masks for sale on website at coltsneckpto.org.
  - Valentine's day Pizza fundraiser organized by Jen Stattel and La Ginestra. Fundraiser was very successful and hope to repeat next year.
  - Amazon Smile, continue to use. Free money to the school that adds up.
  - Treasurer Report

#### December 2020

Month Ending Book balances

**Checking: \$6,759**

**Gaming: \$250**

**Savings: \$40,263**

**Petty Cash: \$0**

**Total: \$47,271**

#### **Notable December Income**

(\$9,055) Cost of Vineyard Vines

(\$1,229) Cost of Facemasks

#### **Notable December Expenses**

\$4,111 Mini-grants

#### January 2021

Month Ending Book balances

**Checking: \$5,081**

**Gaming: \$250**

**Savings: \$40,271**

**Petty Cash: \$0**

**Total: \$45,602**



**Notable January Income**

(\$642) Cost of Gala Booklets & Signage

**Notable January Expenses**

\$897 Mini-grants

\$435 Accounting Expenses

February 2021

Month Ending Book balances

**Checking: \$6,078**

**Gaming: \$250**

**Savings: \$30,277**

**Petty Cash: \$0**

**Total: \$36,605**

**Notable February Income**

\$640 Valentine Pizza Profit

\$160 Amazon Smile

**Notable February Expenses**

\$10,000 Mini-grants

h. Michelle Forero, -Vice President

- Square one concluded. Thank you to Art teachers. Sales reached goal \$33%. School received ~\$1,000.
- 8<sup>th</sup> Grade Dance. Date is June 11<sup>th</sup>. CNFD#2 7-11pm. Invite to go out the 2<sup>nd</sup> week of April. Looking for volunteers.
- Bylaws- to be reviewed this year. By laws get reviewed every 2 years. Electronic revised bylaw will go out to members in about a week. If anyone has any questions or comments before approval.

i. Samantha Amato- Secretary

Approve December 2020 Treasurer's Report ( Courtney McCormick, Lena Nicholson)

Approve January 2021 Treasurer's Report ( Courtney McCormick, Lena Nicholson)

Approve February 2021 Treasurer's Report ( Courtney McCormick, Lena Nicholson)