



September General Meeting Minutes
Thursday, September 24, 2020

Attendees: Tara Buss, Christina Dimuzio, Dr. Garibay, Mr. Rigby, Dr. Beil, Barr, Mr. Osmond, Vincent Marasco, Jill Rapoport, Erica Reynolds, Stephanie Collura, Chrissy Spagnoli, Stephanie Minucci, Kimberly Raymond, Phil Capasso, Steven Gimbelman, Jennifer Reisinger, Jasemin Erturk, Vanessa Rahman, Sherri, Stephanie Pistilli, Courtney McCormik.

Meeting started 4:02.

Pledge of Allegiance

Zoom instructions to raise hands, ask a question, and react to approve motions.

1. Administration Reports

Superintendent, Dr. Garibay- Welcome! Next phase, no timeline and is dependent on health of community. We have a designated epidemiologist for Colts Neck. We will get Monmouth and town updates. Thank you for configurable desks at Primary school, sneeze guards, and Plexiglas. Using the Outdoor furniture from prior year's Legacy funds. Thinking about mini-grants and what creative ideas to submit. Attendance- if your child is scheduled for a hybrid day and they do not attend, they will be marked absent. We will be able to document participation in remote program if they attend remotely that day. Logging in and staying in Google Classroom. Communicate to teacher of any issues and if they need to leave early or if they had technical issues. BTSN- three schools virtually.

Business Administrator, Vincent Marasco- Welcome and thanks!

Special Services, Dr. Beck (not in attendance) - Sends his welcome to PTO for school year.

Communications, Phil Capasso- Welcome!

Primary School Principal, Mrs. Barr- Had a fun BTSN! Kids great about wearing masks, schedule changes, and social distancing. Second grade Chrome books are in. There is a schedule set up to pick up the Chrome books. Excited for a terrific year. The new primary school Vice Principal is Mrs. Milano.

Elementary School Principal, Mr. Osmond- Kids have taken changes in stride and seem happy. Thanks PTO for keeping community support high. Ton of planning to make this all come together. Recognized Courtney McCormick as a new staff member, doing a great job and former PTO Executive Board member.

Cedar Drive Principal, Mr. Rigby- Welcome new 6th graders. 110 6th graders. Welcome Dr. Beil. Welcome and thanks! Everyone is getting settled into new schedule. Afterschool activities.

Cedar Drive Vice Principal, Dr. Beil- Welcome and thanks!

Director of Curriculum, Mrs. Reynolds- Welcome back and thank you.

2. Executive Board Reports

a. Amy Dimes--President

Introductions

Approved new 2020-2022 Board Positions- Vanessa Rahman as Sponsorship Director (Tara Buss, Courtney McCormik) and Samantha Amato as Secretary (Courtney McCormik, Tara Buss).

Gala- Outdoor event, baskets inside, masks if dropping tickets, can also purchase raffle tickets if not attending. They can drop at a designated time prior to event. New procedure of releasing entire basket list with photos to help lessen ticket traffic. RSVPs are due tomorrow, 9/25/20.

Tara- Gala chair- Excited for event! Eagle Oaks did a fabulous job. Thank you to all the committee members who helped with the event. We could use help transporting baskets and setting up for Gala.

Courtney- Gala chair- Thanks to all who helped out!

Mask Fundraiser- Raised almost \$1,000 dollars. Second order should be in within 7 business days. We will send out an email about order distribution.

b. Michelle Forero –Vice President

Mini-Grant applications- Each year the PTO earmarks money for programs, workshops and special assemblies for each of the schools. This year we have set aside \$25,000 for those programs. Applications from teachers are due into each school's Principals by September 30th.

c. Fundraising/Sponsorship Director--Kirsten Connor

Gala- Thanks to the committee.

Virtual events- Holiday shopping, Kids Art fundraiser, Apparel – VV and spiritwear.

Spring Golf outing- Starting a new event.

d. Lena Nicholson--Communications Director- not present (Amy presented due to connection dropped)

Membership Update- Numbers way below where we normally are at 27% for parents and 23% for teachers.

Gala- RSVPs are due tomorrow, drop off only, can reach out to Lena to see if you paid, if you are not sure.

Social Media Update- New Instagram and twitter pages.

e. Joanne Passalacqua--Student Activities Director-- not present(Amy presented)

Virtual Activities & Chair- Reach out to PTO if you are interested in chairing and to share any ideas you would like to suggest. Out of district activities are put on hold.

Sign up to volunteer/chair- Any time.

f. Melanie Yale--Assistant Treasurer

g. Danielle Quigley—Treasurer

Spiritwear- Available- new hoodie and Colts Neck Strong t-shirts.

Directory app- recommend participating.

Vineyard Vines- Jen Stattel running, doing again this year, offer different styles. If you have any suggestions, please reach out to me or Jen Stattel.

June - August Treasurer's Reports-

June 2020 Treasurer's Report:

Month Ending Book Balances

Checking	\$ 4,334
Gaming	\$ 254
Savings	\$ 48,856
Petty Cash	\$ 0

Total Bank Accts **\$ 53,444**

Notable June Income

(\$265)	Cost of 8th Grade Memory Book
\$1,210	Misc Income - write on of uncashed checks
\$845	Super/Prin of the Day entry donations
\$640	Spring Gala RSVPs & Ads

Notable June Expenses

\$55,000	Legacy Gift
\$1,405	total cost of 8th Grade t-shirts
\$1,365	Ins Premium & Constant Contact renewal

July 2020 Treasurer's Report:

Month Ending Book Balances

Checking	\$ 1,187
Gaming	\$ 254
Savings	\$ 48,899
Petty Cash	\$ 0

Total Bank Accts **\$ 50,341**

Notable July Income

\$250	Spring Gala Donation
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Notable July Expenses

(\$703) CNTEA reimb of half of 8th Grade t-shirts
\$3,950 8th Grade Dance

August 2020 Treasurer's Report:

Month Ending Book Balances

Checking	\$ 1,617
Gaming	\$ 254
Savings	\$ 47,920
Petty Cash	\$ 0

Total Bank Accts **\$ 49,791**

Notable August Income

\$976 Face mask & Spiritwear profits

Notable August Expenses

\$925 8th Grade Dance
\$550 Directory Spot renewal

h. Michelle Forero—Acting Secretary

Approved June 2020 Treasurer's Report (Tara Buss, Kirsten Conner)
Approved July 2020 Treasurer's Report (Kirsten Conner, Courtney McCormik)
Approved August 2020 Treasurer's Report (Vanessa Rahman, Tara Buss)
Approved June 2020 General Meeting Minutes (Melanie Yale, Courtney McCormik)

3. Any questions or comments-

Meeting ended 5:15.